

UNIVERSITY OF ALCALÁ LIBRARY AT GLANCE

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I. BRIEF OVERVIEW



II. HISTORY



III. ORGANIZATIONAL STRUCTURE

I. BRIEF OVERVIEW. UAH LOCATION

The University of Alcalá is divided into **three different campuses**:



- The **historical campus** in the city center;
- The **external campus** (which includes the Scientific and Technological areas of the University) on the outskirts;
- And a third campus in the city of Guadalajara

I. BRIEF OVERVIEW. UAH DATES AND FACTS

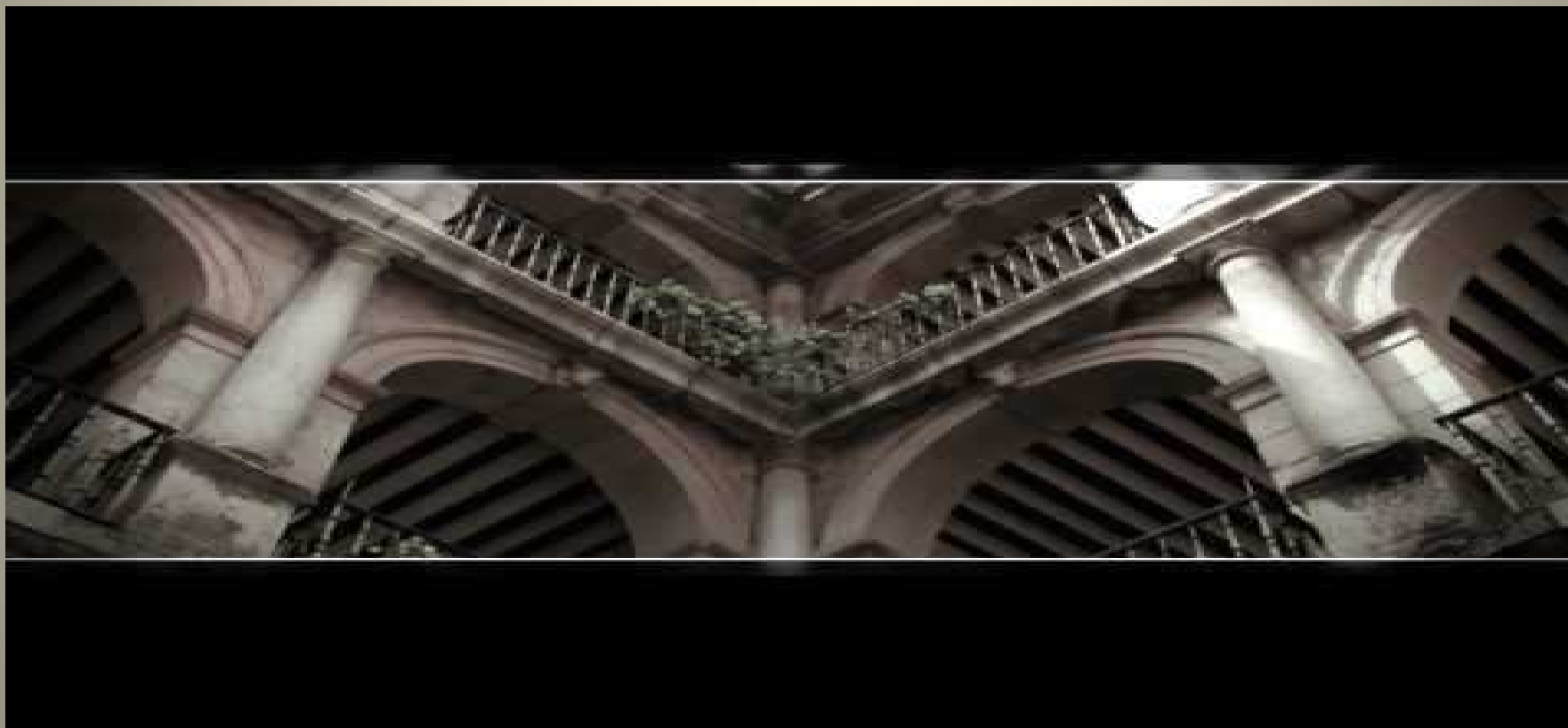
DATES

- 1293** Sancho IV of Castilla sets up the **General School** in Alcalá (latin *Complutum*)
1499 **Fundation** of University Complutense by Cardinal Francisco Jiménez de Cisneros
1836 Moved to Madrid
1975 Open again as campus of UCM in Alcalá
1977 **New University** of Alcalá

FACTS

- ▶ 500 years ago Cisneros brought for the first time students
- ▶ During the sixteenth and seventeenth centuries, the University of Alcalá became a major center of academic excellence whose model was transferred to America
- ▶ World Heritage since 1998
- ▶ **Well-known students** such as: Nebrija, Lope de Vega, Fray Luis de León, San Juan de la Cruz, Ignacio de Loyola
- ▶ Cervantes Prize (since 1976)
- ▶ The **first multilingual Bible** was printed in Alcalá (1520)

I. BRIEF OVERVIEW. UAH PRESENTATION



I. BRIEF OVERVIEW. UAH GENERAL DATA*

- 30.328 students
- 1.800 teaching staff
- 800 administrative officers
- 36 undergraduate degrees
- 46 official master programs
- 36 PhD programs
- 143M € annual budget

*Academic year 2013-2014



I. BRIEF OVERVIEW. UAH RESEARCH INFORMATION*

- 385 research projects/119 awarded
- 190 research contracts/125 awarded
- 80 collab. agreem. /52 awarded
- 75 patents requested (last 5 years)
- 160 doctoral theses examined
- 10.334 ISI articles published (since 1980)



*Academic year 2013-2014

I. BRIEF OVERVIEW. UAH MATERIAL RESOURCES INFORMATION*

- 578.252 volumes in Library
- 109.384 e-books
- 30.332 e-journals
- 82 databases
- 8.287 e-resources in open access



*Academic year 2013-2014

II. HISTORY

- 1510** The University Colleges (San Ildefonso and twenty-five lesser colleges) **Constitutions** regulated the functioning of the libraries and archives.
- 1510-1514** Cardinal Cisneros promoted an important biblical and philological project, enriching the library with a unique collection of manuscripts and books
- 1514-1517** The **Complutense Polyglot Bible** was printed by Arnau Guillén de Brocard in Alcalá de Henares
- 1985** **University Library** (University Statues, 1985)



III. ORGANIZATIONAL STRUCTURE

The University Library is a **functional unit** that manages resources and documentary media and to support activities related to the operation and management of the University (University Statutes, 2003, art. 215)

Policies: Regulations and Library Committee

Strategic Plan: 1st 2008-2011; 2nd 2012-2014, 5 items are delivered in strategy (management, communication, information resources, information access and services)



III. ORGANIZATIONAL STRUCTURE. STAFF

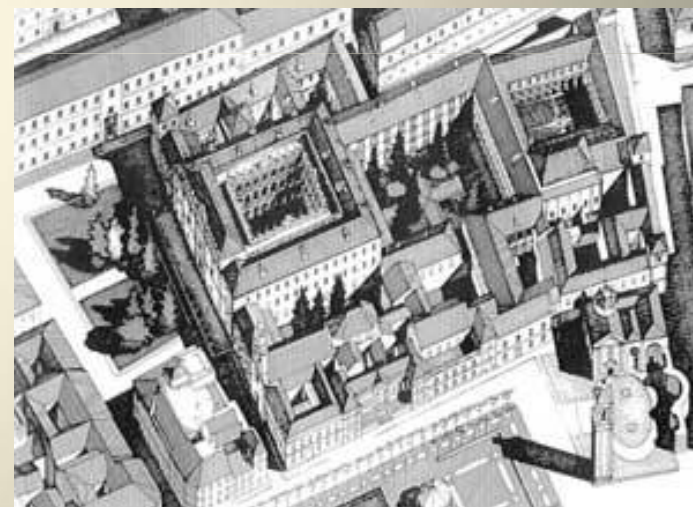
Library Staffing = 79

12 management positions

17 librarians

45 assistants

5 administrative professionals



III. ORGANIZATIONAL STRUCTURE. CENTRAL SERVICES

Centralized management model with rules, processes and common procedures

Central Services

Acquisition

Automation and Networking

Interlibrary Loan

Collection Description

Circulation



III. ORGANIZATIONAL STRUCTURE. SERVICES (I)

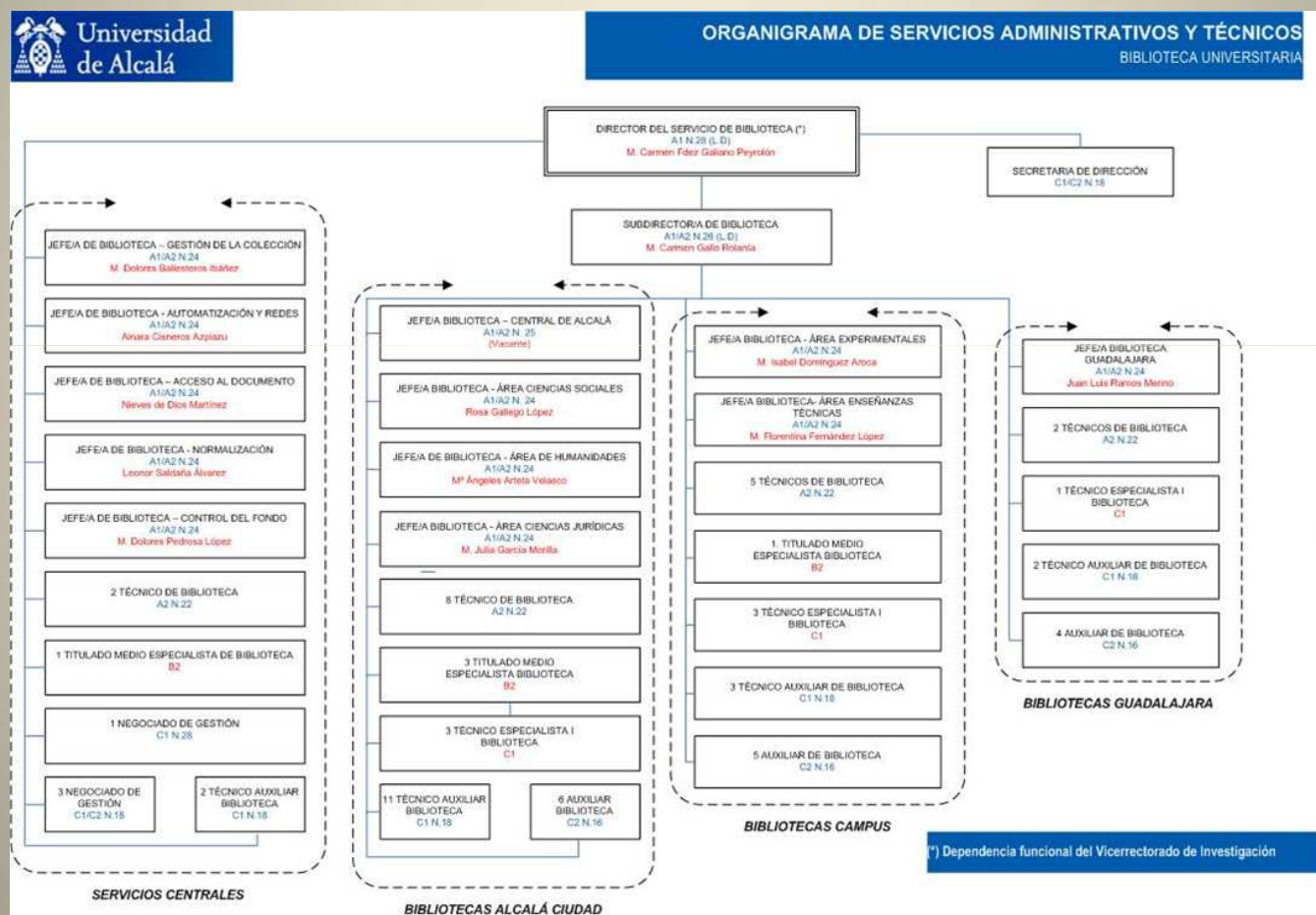
Structure is decentralized in terms of services: 10 service points spread over three campuses and two locations (Alcalá de Henares and Guadalajara)

Area*: 20.438 m²
Seating: 3.175
Shelving: 16.809 linear metres
PCs: 260 (84 laptops)

Budget: 1.333.732,52 €

*General data (2014)

DIRECTORY
Alcalá University Campus
Medicine and Health Sciences Library Science Library Pharmacy Library Polytechnic Library Environmental Sciences
Alcalá City Campus
Learning Resource Center (LRC/CRAI) European Documentation Centre Trinitarios Building Library
Guadalajara City Campus
Education Library Multidepartmental



III. ORGANIZATIONAL STRUCTURE. SERVICES (II)

Services for Students and Alumni

- Computers and Available Applications
- Borrow a Laptop
- Printing, Scanning and Photocopying
- Wireless Computing and VPN
- Study Rooms and Media Learning Spaces
- Disability Services
- Borrow and Renew (via Library catalog *my account*)
- Catalog (SirsiDynix Symphony) and Discovery (Serials Solutions Summon) so-called **Buscador** interface
- Instruction and Workshops in-person or in classroom (online research tools and resources and managing resources and creating bibliographies with RefWorks or EndNote)

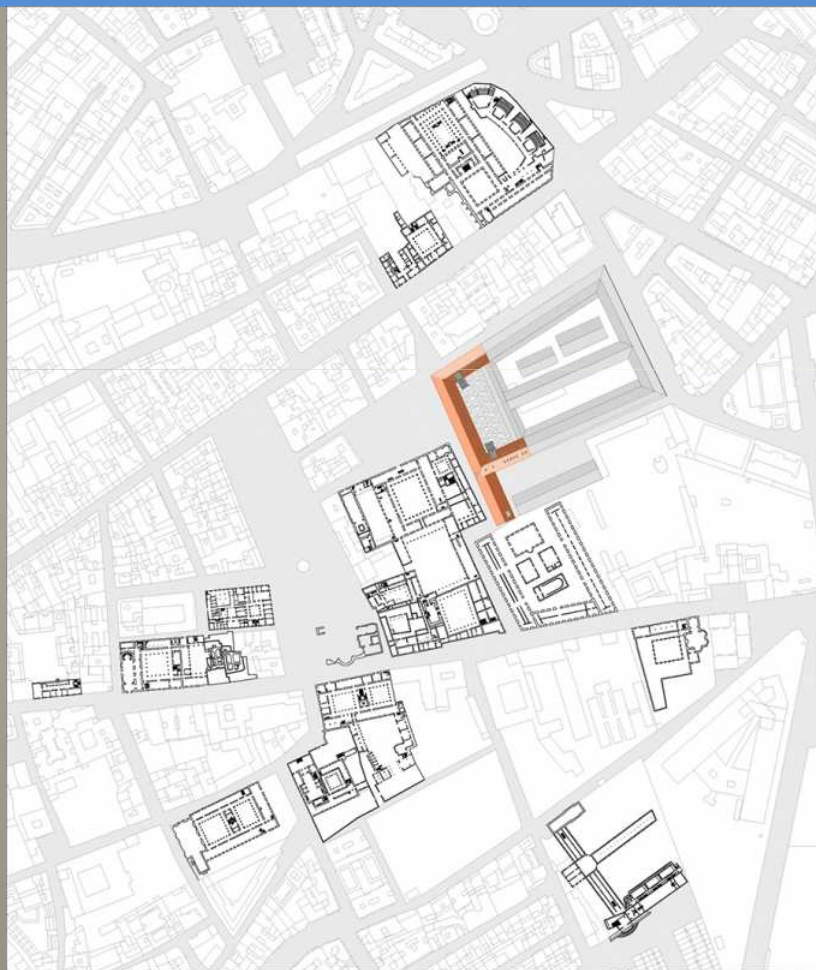


III. ORGANIZATIONAL STRUCTURE. SERVICES (III)

Services for Faculty

- Research Help (Research and Subject Guides, Online Searching Tutorial, Workshops)
- Interlibrary Loan and Article Delivery (via UAH user account)
- e-BUAH Scholarly Digital Repository
- Copyright information
- Personal Data Managing
- Measuring Research Impact: Impact Factor, Citation Analysis, and other Metrics (Scopus h-index, Eigenfactor, Impact Factor (IF), Journal Citation Reports, Citation Analysis, and other tools)





III. ORGANIZATIONAL STRUCTURE. LEARNING RESOURCE CENTRE(LRC/ CRAI)

- New library model library adapted to European Higher Education Area (EHEA) teaching model
- Support of teaching, learning and research activities and teaching innovation
- Reorganization of the library structure (centralized) and and implementation of new services such as media learning spaces

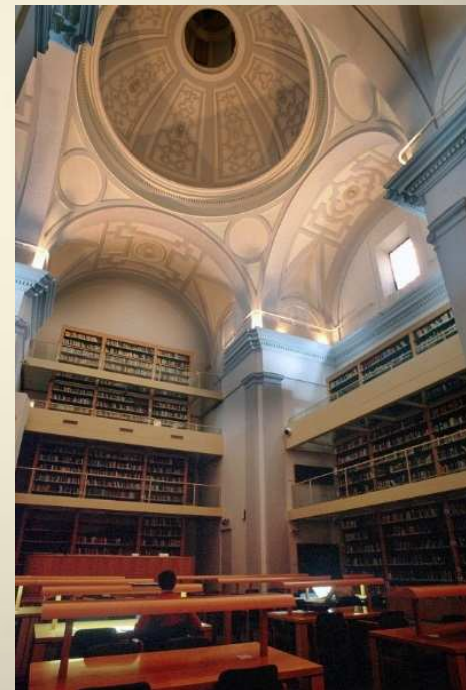
III. ORGANIZATIONAL STRUCTURE. QUALITY

The trip to the quality

Quality management + marketing = continuous improvement
+ dissemination of services = increase efficiency + user
satisfaction = **excellence**

- 2009 EFQM* European 300+ Seal
- 2011 EFQM European 400+ Seal
- 2013 EFQM European 400+ Seal (renewed)
- 2015 renew it again or get 500+

*European Foundation for Quality Management



THANK YOU FOR YOUR ATTENTION

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